



Shaheed Hasan Khan Govt. Medical College, Nuh

O/o Director, SHKM Govt. Medical College, Nalhar, Nuh-122107

Telephone No. & Fax No. 01267-282007, Email: shkmgmcrecruitment@gmail.com



Recruitment of various posts in Shaheed Hasan Khan Govt. Medical College, Nuh

Advt. No.	:	04/2017
Opening date of online application form	:	22/05/2017 (Monday)
Closing date for submission of online applications	:	20/06/2017, 11:59 P.M (Tuesday)
Closing date for deposit of fee	:	23/06/2017, by 05:00 PM (Friday)

Online applications are invited for non-teaching Group C posts. The detail of these posts, application form, qualifications and other terms and conditions etc. can be seen, downloaded and submitted through website "<http://shkmgmcnuh.org>" In case of any guidance/information/clarification regarding the online filling of the application form and advertisement the candidates can call at helpline No. **0172-5210295** on all working days from 9.00AM to 5.00 P.M or email at shkmgmc.recruitment2016@gmail.com.

All the applications must be submitted online from 22.05.2017 to 20.06.2017 at 11.59 PM through the "<http://shkmgmcnuh.org>" Applicants paying fee by E-Challan must deposit their fee within three working days after the closing date i.e., upto 23.06.2017 by 05:00 PM. **Manual applications will not be accepted.** Applicants must read the instructions carefully before proceeding to fill and upload the form. Eligibility criteria is listed in the instructions. Only eligible candidates can apply. The candidates are strictly advised to apply online well in advance without waiting for last date of submission of online application. The printed copy of the online applications form downloaded from site, copy of fee receipt and necessary certificates must be brought at the time of verification/scrutiny-cum-interview. No offline application form or copy of downloaded application form is to be sent to this office. The application fee will be as under:

1. General Candidate is Rs. 300/- (Three Hundred only)
2. Women Rs. 150/- (One Hundred fifty only)
3. All Reserved Categories Rs. 75/- (Seventy five only).

Director,
Shaheed Hasan Khan Govt. Medical
College, Nuh

OFFICE OF THE DIRECTOR, S.H.K.M GOVT. MEDICAL COLLEGE, NALHAR, NUH
Advertisement for Direct Recruitment of various Non Teaching Post.

1.	Staff Nurse	195	Gen-32 SC-41 BCA-31 BCB-18 EBPG-22 ESM(Gen)-17 ESM(SC)-5 ESM(BCA)-6 ESM(BCB)-7 OSP(SC)-3 OSP(BCA)-2 OSP(BCB)-1 OSP(Gen)-2 PH-8	9300-34800+ 4200	<p>(i) Diploma in General Nursing & Midwifery from a recognized Institute or equivalent qualification from a Institution recognized by the Indian Nursing Council.</p> <p align="center">OR</p> <p>B.Sc / M.Sc Nursing from a recognized Institute or equivalent qualification from a Institution recognized by the Indian Nursing Council.</p> <p>(ii) Matriculation or its equivalent from arecognized university / board with Hindi / Sanskrit as a compulsory subject.</p> <p>(iii) Registered with Haryana Nursing Council or should get registered within 06 months of joining</p> <p>Desirable: Knowledge of basic computer applications, such as MS Word, MS Office, Excel, Internet etc. A proficiency test may be held to assess the same.</p>
2.	Librarian	1	Gen-1	9300-34800+ 4000	<p>(i) Graduate from a recognized University.</p> <p>(ii) Degree in Library Science from a recognized institution / University.</p> <p>(iii) 05 years experience in research or Scientific Library in a responsible capacity.</p> <p>(iv) Knowledge of Hindi / Sanskrit upto Matric.</p> <p>Desirable: Knowledge of basic computer applications, such as MS Word, MS Office, Excel, Internet etc. A proficiency test may be held to assess the same.</p>
3.	Library Assistant	2	Gen-2	5200-20200+ 1900	<p>(i) Graduation from a recognized University.</p> <p>(ii) Bachelor Degree in Library Science (B.Lib.) from a recognized Institute / University.</p> <p>(iii) Three years experience in a Library of Govt. Institution / University / Govt. Aided Institution.</p> <p>(iv) Knowledge of Computer.</p> <p>(v) Knowledge of Hindi / Sanskrit upto Matric.</p> <p>Desirable: Knowledge of basic computer applications, such as MS Word, MS Office, Excel, Internet etc. A proficiency test may be held to assess the same.</p>
4.	Cataloguer	1	Gen-1	5200-20200+ 1900	<p>(i) Graduate from recognized university or B.Lib. Degree in Library Science from a recognized university having two years experience in a library as Cataloguer.</p> <p>Desirable: Knowledge of basic computer applications, such as MS Word, MS Office, Excel, Internet etc. A proficiency test may be held to assess the same.</p>
5	Documentlist	1	Gen-1	5200-20200+ 1900	<p>(i) Graduate from recognized university or B.Lib. Degree in Library Science from a recognized university having two years experience in a library as Documentalist.</p> <p>Desirable: Knowledge of basic computer applications, such as MS Word, MS Office, Excel, Internet etc. A proficiency test may be held to assess the same.</p>

PR *Shant* *Ministry: 2002* *9/15/17*

0000000000

GENERAL TERMS AND CONDITIONS:

1. Minimum age as on 22.05.2017: 18 years and maximum 42 years;
2. Relaxation in age will be given as per the Instructions of Government of Haryana.
3. These posts will be governed by Rules & Regulation of Haryana Civil Service Rule and Punjab Financial Rules as amended from time to time.
4. Scanned photograph < 50 KB, Signature <25 KB and each document size < 150 KB is required to be uploaded.
5. Application fee for General Candidate is Rs. 300/-, for Women Rs. 150/- and for all Reserved Categories Rs. 75/- should be paid (For Haryana Domicile only).
6. The applicants who is already in Govt./Semi Govt./Corporation or Autonomous Body Service should send a printed copy of online application through their respective Head of Institute. or “ No Objection Certificate” may be submitted at the time of interview failing which the applicant will not be allowed/considered for interview.
7. Number of posts is liable to increase or decrease on either way, including complete withdrawal without assigning any reason.
8. The candidates, who wish to apply for more than one specialties/posts, they should apply separately for each specialty /post.
9. The **benefits of reservation/age relaxation and fee** will be given only to those SC/BC-A/BC-B/PH and ESM and outstanding sportsperson candidates as per Haryana Govt. instruction issued from time to time and is restricted to Haryana domiciles only. The SC/BC-A/BC-B/PH candidates are required to submit SC/BC-A/BC-B/PH certificate duly issued by the competent authority. Likewise, the outstanding sportsperson shall be required to produce the sport gradation certificate issued by the Govt. ESM/DESM are required to produce the fresh Eligibility Certificate duly issued by the respective Zila Sainik Boards
10. As per the notification No. 49/52/2016-6HB-II dated 19.07.2016 issued by the Health Deptt, it has been decide to relax the upper age limit upto maximum 05 years for the candidates who have rendered service in any Reproductive and Child Health/National Rural Health Mission/ National Health Mission projects or under any Helth Department of any State Govt. or the Central Govt. in the same capacity as one time measure.
11. PH loco motor/orthopedic (Disability reservation is to be considered with a disability of loco motor/orthopedic category of 40% and above of the lower limbs)
12. The posts of reserved categories will be filled up as per latest Govt. instructions applicable/issued from time to time.
13. The applicant who apply against a particular reserved category post will only be considered against that category.
14. In case any candidate belonging to Scheduled Castes and Backward Classes or any other reserved category applies against General Category post, he/she should fulfil the conditions of eligibility regarding age/application fee etc, as are meant for General Category candidates (as per Govt. instructions).
15. Mere submission of application/appearing in the Written Screening Test will not make them eligible for selection which will be taken into consideration after checking their eligibility in all respect, at the time of interview by the competent authority.
16. The decision of the appointing authority in all matters relating to acceptance or rejection of application, eligibility/ suitability of the candidates, mode and criteria for selection etc. will be final and binding on the candidates.
17. All disputes pertaining to the recruitment of various posts shall fall within the **jurisdiction of Nuh only**.
18. The prescribed qualification, experience & age limit etc. shall be reckoned as on the closing date of online submission of applications.

19. The applicants, who have obtained degrees or diploma or certificates for various courses from any institution declared fake by the University Grants Commission or not recognized by Department of Education/HSBTE / AICTE or competent authority as decided by the Government shall not be eligible for being considered for recruitment to the posts advertised.
20. Freedom fighters and their children/grand children:-This reservation will be available only if quota reserved for Ex-Servicemen or Backward Classes remains unfilled to that extent due to non-availability of suitable Ex-serviceman or their dependents or non-availability of suitable candidates from Backward Classes. Over all reservation either from the unfilled vacancies of Ex-servicemen or from the Backward Classes for Freedom Fighters/ their children/grand children will remain limited to 2% only. This benefit will be available to all grand children i.e. sons and daughters of sons and daughters (paternal as well as maternal) of the Freedom Fighters.
21. Document required for non-teaching posts:-
 - (i) Date of Birth certificate.
 - (ii) 10th /10+2 certificate.
 - (iii) Diploma/ Graduation certificate.
 - (iv) Post Graduation certificate.
 - (v) Caste certificate.
 - (vi) Haryana Domicile Certificate.
 - (vii) Experience certificate if any.
 - (viii) Sports Certificate if any.
 - (ix) Any other certificate if any.
22. At the time of interview applicants must bring the online printed application forms duly signed by him/her along with all the relevant original documents and set of self attested photocopies which should be submitted before the interview.
23. All the candidates are directed to affix right hand thumb impression on the application.
24. GC-General Category, SC-Scheduled Castes, BC-Backward Classes, PH-Physically Handicapped, ESM-Ex-Serviceman and DESM - Dependent of Ex-Serviceman, OSP- Outstanding Sports Person.
25. The experience acquired in the related field after acquiring the basic minimum qualification will only be considered.
26. Incomplete applications will be summarily rejected.

NOTE-I: The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview.

NOTE-II: In the event of number of applications being large, authorities will adopt short listing criteria to restrict the number of the candidates to be called for interview to a reasonable number by any or more of the following methods:

- (a) "On the basis of Desirable Qualification (DQ) or any one or all of the DQs if more than one DQ is prescribed"
- (b) On the basis of higher educational qualifications than the minimum prescribed in the advertisement
- (c) On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement
- (d) By counting experience after the acquisition of essential qualifications

(e) By holding a Recruitment / Screening Test.

(f) By calculating pre- merit by the criteria approved by the Government.



Director,
Shaheed Hasan Khan Govt. Medical
College, Nuh